

Sterling Ridge Village Association

Minutes of Regular Meeting held on January 7th, 2021
Offices of RE/MAX, 6620 Woodlands Pkwy, The Woodlands, TX 77382

NAME (Even Year)	PRESENT	ABSENT	NAME (Odd Year)	PRESENT	ABSENT
Patrick Graham		X	Tom Schwarzkopf		X
Jeff Conn		X	Eric Fishhaut	I	
Ivan Arjona		X	Dedra Ecklund	V	
Steve DiGerlando		X	Robbye Schwarzkopf	I	
Fred Lederman	I		Stan Lenox		X
Natalia Arjona	I		Rashmi Gupta	I	
Lorraine Champion	I		Nicole Jackson		X
			Lindsay Guier		X

I= In-person; V=Virtual

Meeting Minutes:

- 1) Meeting called to order by Eric Fishhaut at 7:00 PM.
- 2) **Police Report** for the previous month: Specialist Eric Medina (936) 442-7797, Option 3 eric.medina@mctx.org, 281-364-4253, <http://mctxsheriff.org/>

	Township	Village
Calls for Service	11,004	
Vacation Watch / Checks	667	
Area Patrols/Building Checks		
Traffic Contacts	1,521	
Burglary of Motor Vehicle	56	5
Motor Vehicle Crashes	177	11
Burglary of Habitation	9	0
Arrests	216	9

- Overall trends for DWI/PI/Narcotics: Public Intoxication and Narcotics rose from the previous month and Driving while Intoxicated decreased.
 - Overall trends for Burglaries (all) and criminal mischief: Numbers were up from previous month.
 - Sterling Ridge had 4 DWI arrests for the month of December 2020.
 - 11 Motor vehicle crashes in Sterling Ridge. Area of concern; Woodlands Parkway and FM 2978.
 - Reminder to establish a daily 9 PM Routine of closing and locking all doors to homes & cars.
- 3) **Guest Speaker: Fire Chief Palmer Buck**: The Woodlands Fire Department – We saw a decrease in calls in 2020, with is a 16% drop off. There was a 14% drop-off in EMS calls. In total, there were 215 fire calls and 5,072 EMS calls last year. The WFD is continuing to work with the MCHD to keep fire fighters safe; 30 employees have, at some time in the past year, tested COVID positive and 56 firefighters have been vaccinated over the past two weeks. There was a fire in May Valley on New Year’s caused by the resident putting fireworks in a trashcan. There are 140 firefighters working on the trucks and an additional 30 employees in the fire department. The WFD would like a second company at Fire Station 5 (Branch Crossing) as Magnolia Fire Department comes and assist when needed. The Board questioned and discussed the structural issues involving the foundation at Fire Station 5.
 - 4) **Public Comment(s)**: None
 - 5) **Approval of Minutes**: Dedra Ecklund
 - a. Minutes from November 2020 meeting were reviewed by the board.
 - b. Revisions: There were no revisions to the November 2020 minutes.
 - c. Having no unresolved revisions to the meeting minutes, Fred Lederman made a motion to approve (ratify) the minutes from the November 2020 meeting; Rashmi Gupta seconded the motion. The motion passed.
 - 6) **Consideration of Appointment to fill vacant SRVA Board Member position**: These appointments will fill vacancies and serve out the balance of the term of appointment by the Board.
 - a. Lorraine Champion has approached the Board for consideration of appointment as SRVA Director. She attended the meeting and has lived in The Woodlands 30 years. She has two adult children and

has worked in the wine industry. The Board provided her with answers to her questions. Fred Lederman made the motion; Natalia Arjona seconded the motion to appoint Lorraine Champion to the Board and the motion passed. Welcome aboard Lorraine.

7) Township/Village Liaison Report: Mr. John Osborne

- a. The attached packet contains the 2021 calendar. He needs to know when the annual BBQ event will be; October 2nd, 17th, and 23rd are not available. It would either be on October 9th or 30th. There is also an election form in the packet. The last day to file for the Township election is January 21st, 2021. John was notified of the Artisan's Market which will be held on Sunday's from 9:00 am to 1:00 pm. All Woodlands residents have available, a paint address numbering kits.

8) President's Report: Eric Fishhaut

- a. RDRC and Village Association Elections, Sat, Feb 20th. All odd year Directors are up for election.
 - i. Tom, Eric, Dedra, Robbye, Stan, Rashmi, Nicole and Lindsay should file for election.
 - ii. You have until Jan 21st to file and put your name onto the ballot.
 - iii. If you do not file, your name will not appear on the ballot.
 - iv. In the event that less than 8 people file for the positions, the election will be cancelled.
 - v. Eric: Website requirements for residents concerning the election.
 - Notice informing resident of the election on Feb 20th & filing procedures ASAP.
 - 2 weeks prior to election; (Feb 6th) the following information:
 - Polling Place: The Woodlands Township
 - Voting Hours: 08:00 until 6:00 pm
 - List of Candidates running for SRVA Director
 - General Rules
 - Convenience and Absentee voting information
- b. Submit by the 15th article for The Woodlands magazine for February (A&FM). Steve DiGerlando will submit the article by January 15th for the March issue. The Board discussed the press release for the Artisans & Farmer's Market.
- c. The 45th Annual Arbor Day Tree Giveaway occurs on Jan 23rd, 2021 from 9:00 am to 12:00 pm.

9) Treasurer's Report: Rashmi Gupta

- a. Rashmi Gupta presented an overview of the SRVA financial situation. There was an expense for the CPA to maintain the Board's non-profit status. Tom Schwarzkopf will collect the Annual Township funding. The Board is in good financial standing. Eric Fishhaut made a motion to stop payment of the \$2,000 donation to Smith Elementary and re-issue the check. The Motion was seconded by Rashmi Gupta passed. A Motion to approve the Treasurer's Report was made by Fred Lederman and seconded by Robbye Schwarzkopf. The Motion passed.
- b. Approve Budget Amendments (as needed). There were no budget amendments.

10) Events Chair Report (Robbye Schwarzkopf, Natalia Arjona, Fred Lederman, Lindsay Guier)

- a. SRVA Artisans & Farmer's Market – Update the board on the status of the A&F Market.
- b. Make motion to approve the finalized contract with EW Media
- c. The SRVA Bylaws are available online and are located here: <https://www.thewoodlandstowship-tx.gov/563/Village-Associations>
- d. Fred Lederman made a Motion to approve the lease agreement for the use of the Collonade Shopping Center for the SRVA Artisans & Farmer's Market. Eric Fishhaut seconded the Motion. The Motion passed.
- e. The first date of the Artisans & Farmer's Market is February 7th, 2021 from 9:00 am to 1:00 pm.
- f. The Board discussed the management agreement with EW Media. Fred Lederman made the motion to authorize the Board to enter into an agreement with EW Media and Lorraine Chamberlain seconded the Motion. The Motion passed with seven board members voting in favor. Tom Schwarzkopf and Robbye Schwarzkopf abstained from voting.
- g. The Board discussed promotion of the Artisans & Farmer's Market. Lorraine Champion and Rashmi Gupta will contact the property management of the three apartment complexes near the Market. A Motion was made to budget \$50 for Facebook ads the week of the Market. The Motion was made by Rashmi Gupta and seconded by Eric Fishhaut. The Motion passed.
- h. Signage for the Market was discussed, and John Osbourne notified the Board to contact Rachel Downs with the Covenant & Deed Restrictions department. Fred Lederman will make the contact.
- i. The Board discussed a sponsorship booth and Board members attending the Market. Dedra Ecklund will create a sign-up. Natalia Arjona & Fred Lederman will design flyers for the Market.

11) Ad Hoc Committees (Hear report(s) and take necessary action)

- a. Newsletter & Website – Eric Fishhaut – No report.
- b. Facebook – Natalia Arjona – No report.
- c. The Woodlands Magazine – No report.
- d. Interfaith Food Drive – The Food Drive was moderately successful.

12) New Business

- a. Resignation from the SRVA Board of Patrick Graham. Eric Fishnaut made a motion to accept the resignation of Patrick Graham from the SRVA Board and thank him for his service and Fred Lederman seconded the motion. The motion passed.
- b. The Board tentatively selected April 24th, 2021 for the fishing tournament in Pepperdale Park and October 9th, 2021 for the Annual BBQ Challenge at Cranebrook Park.
- c. The Board will invite the schools to the March 4th, 2021 Board meeting for their presentation on their sponsorships. Rashmi Gupta and Lorraine Champion will contact the schools.
- d. Promotion of the SRVA A&FM discussion and assignment of duties to get the word out.
 - i. Eric: website promotion
 - ii. Natalia: Facebook promotion through a new Facebook page strictly for the A&FM.
 - iii. Rashmi: Door Flyers
 - iv. Steve: The Woodlands Magazine

- 13) The next SRVA meeting will be Thursday, February 4th, at 7:00 PM. Eric Fishnaut made a motion to adjourn the meeting and Robbye Schwarzkopf seconded the motion. The motion passed.

Meeting adjourned at 9:04 PM

Sterling Ridge Village Association					
Financial Statement					
As Of Dec 31, 2020					
Woodforest Bank					
	Restricted Fund	Unrestricted Fund	Total		
Description	Year To Date	Year To Date	Year To Date	Budget	YTD Actual Vs. Budget
Beginning Balance	(2,226.88)	23,464.96	21,238.08	21,238.08	-
Township Service Fee	-	-	-	12,500.00	(12,500.00)
Woodlands GREEN	-	613.00	613.00	600.00	13.00
Event Income-Fishing Derby Sponsor	-	-	-	400.00	(400.00)
Event Income-BBQ Sponsorship Fees	-	375.00	375.00	4,500.00	(4,125.00)
Interest	-	8.91	8.91	10.00	(1.09)
Total Revenue	-	996.91	996.91	18,010.00	(17,013.09)
P.O. Box Rental	-	-	-	(300.00)	300.00
Web Site & Constant Contact Email Service	(809.46)	-	(809.46)	(1,000.00)	190.54
Insurance	(2,613.00)	-	(2,613.00)	(3,000.00)	387.00
Storage Unit Rental	(314.83)	-	(314.83)	(700.00)	385.17
Events Expense - BBQ	(48.66)	-	(48.66)	(7,000.00)	6,951.34
Events Expense - Fishing Derby	-	-	-	(400.00)	400.00
Other Operating Expenses - Restricted	(600.00)	-	(600.00)	(100.00)	(500.00)
Donations & Grants	-	(4,400.00)	(4,400.00)	(6,000.00)	1,600.00
Other Expenses - Unrestricted	-	-	-	(100.00)	100.00
Total Expenses	(4,385.95)	(4,400.00)	(8,785.95)	(18,600.00)	9,814.05
Revenue Less Expenses	(4,385.95)	(3,403.09)	(7,789.04)	(590.00)	(7,199.04)
Ending Balance	(6,612.83)	20,061.87	13,449.04	20,648.08	(7,199.04)


1/5/2021

Business Checking ...2694

Interest Rate	Interest YTD	Interest 2020	Ledger Balance	Available Balance
0.05%	\$0.00	\$8.91	\$15,383.73	\$15,383.73

Your available balance is equal to the amount of the current balance, plus or minus any pending transactions, and is available for your immediate use. Some items, such as checks, may not be available immediately upon deposit and will not be included in the available balance calculation. Your available balance does not include checks that you may have written that have not been presented to the bank.

Transactions from September 30, 2020 to January 4, 2021

Date	Description	Debit	Credit	Balance
JAN 04	8552295506 CONSTANTCONTACT COID0009268834 DIRECT DEBIT	\$47.97		\$15,383.73
JAN 04	EXTRA SPACE 1647 THE WOODLANDS TX CARD PURCHASE	\$86.00		\$15,481.70
December 2020				
DEC 31	INTEREST PAID		\$0.66	\$15,487.70
DEC 03	EXTRA SPACE 1647 THE WOODLANDS TX CARD PURCHASE	\$86.00		\$15,497.04
DEC 02	8552295506 CONSTANTCONTACT COID0009268834 DIRECT DEBIT	\$47.97		\$15,583.04
November 2020				
NOV 30	INTEREST PAID		\$0.66	\$15,611.01
NOV 25	 IN CLEARINGS CHECK #11182	\$600.00		\$15,610.85
NOV 16	SQUARESPACE INC. 6465803466 NY CARD PURCHASE	\$233.82		\$16,210.35
NOV 03	EXTRA SPACE 1647 THE WOODLANDS TX CARD PURCHASE	\$86.00		\$16,444.17
NOV 02	8552295506 CONSTANTCONTACT COID0009268834 DIRECT DEBIT	\$47.97		\$16,510.17
October 2020				
OCT 31	INTEREST PAID		\$0.70	\$16,558.14
OCT 03	EXTRA SPACE 1647 THE WOODLANDS TX CARD PURCHASE	\$86.00		\$16,557.44
OCT 02	8552295506 CONSTANTCONTACT COID0009268834 DIRECT DEBIT	\$47.97		\$16,623.44

The Woodlands Township List of Events 2021

Notes from The Woodlands Township

Township Board Meeting Schedule: The Township Board generally holds two regular Board meetings per month. The board takes action on agenda items at all regular meetings. The first meeting of the month is typically held on the third Thursday, the second meeting of the month will be held on the fourth Wednesday, and both regular meetings are scheduled to begin at 6 p.m. All meetings are held in the Board Chambers at the Town Hall. Additional planning sessions will be scheduled as needed. The full meeting schedule is posted online and agendas are posted at least 72 hours in advance of the meeting.

Revised 1/5/2020

Date	Time	Event	Location
------	------	-------	----------

January 2021

8 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
16 th	9 – Noon	Landscape Gardening Class	Online Contact Environmental Services at 281-210-3900
18 th	All Day	Martin Luther King Company Holiday The Woodlands Township & Recreation Centers Closed for Holiday	
23 rd	9 – Noon	Arbor Day Tree Giveaway	Sterling Ridge Park & Ride Contact Environmental Services at 281-210-3900

February 2021

5 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
11 th	6-7pm	Walk In The Woods	Online Contact Environmental Services at 281-210-3900
13 th	8-Noon	Community Tree Planting	Community Wide Contact Environmental Services at 281-210-3900
20 th	9 – Noon	Spring Vegetable Gardening Class	Online Contact Environmental Services at 281-210-3900
20 th	8:30– 12:30pm	Invasive Species Task Force Volunteer Training	Online Contact Environmental Services at 281-210-3900
		22 nd Annual Daddy Daughter Dinner Dance	Get your Tickets Fast – they go FAST!! Contact Recreation Center at 281-210-3950

March 2021

5 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
11 th	6-7pm	Walk In The Woods	Online Contact Environmental Services at 281-210-3900
20 th	8-1pm	Earth Day GreenUp	Community Wide Contact Environmental Services at 281-210-3900

April 2021

2 nd	All Day	Good Friday Company Holiday The Woodlands Township & Recreation Centers Closed for Holiday	
-----------------	---------	---	--

Date	Time	Event	Location
------	------	-------	----------

April 2021

8 th	6-7pm	Walk In The Woods	Online Contact Environmental Services at 281-210-3900
9 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348

May 2021

7 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
31 st	All Day	Memorial Day Company Holiday The Woodlands Township & Recreation Centers Closed for Holiday	

June 2021

4 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
-----------------	---------------	-------------------------------	---

July 2021

2 nd	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
5 th	All Day	Independence Day Company Holiday The Woodlands Township & Recreation Centers Closed for Holiday	

August 2021

6 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
-----------------	---------------	-------------------------------	---

September 2021

3 rd	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
6 th	All Day	Labor Day Company Holiday The Woodlands Township & Recreation Centers Closed for Holiday	

October 2021

1 st	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
-----------------	---------------	-------------------------------	---

November 2021

5 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
25 th & 26 th	All Day	Thanksgiving Company Holiday The Woodlands Township & Recreation Centers Closed for Holiday	

Date	Time	Event	Location
------	------	-------	----------

December 2021			
----------------------	--	--	--

3 rd	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec Center at 281-210-7348
24 th	All Day	Christmas Company Holiday The Woodlands Township & Recreation Centers Closed for Holiday	
27 th	All Day	Christmas Company Holiday The Woodlands Township & Recreation Centers Closed for Holiday	