

## Sterling Ridge Village Association

**Minutes** of Regular Meeting held on October 1, 2020

Offices of RE/MAX, 6620 Woodlands Pkwy, The Woodlands, TX 77382

NAME (Even Year)	PRESENT	ABSENT	NAME (Odd Year)	PRESENT	ABSENT
Patrick Graham		X	Tom Schwarzkopf	X	
Joe Havrilla	X		Eric Fishhaut	X	
Jeff Conn		X	Dedra Ecklund	V	
Steve DiGerlando	X		Robbye Schwarzkopf	X	
Ivan Arjona		X	Stan Lenox		X
Natalia Arjona	X		Rashmi Gupta	V	
Fred Lederman	X		Nicole Jackson	X	
			Lindsay Guier		X

V=Virtual

### Meeting Minutes:

- 1) Meeting called to order by Tom Schwarzkopf at 7:05 PM.
- 2) Police Report for the previous month: Specialist Eric Medina (936) 442-7797, Option 3 ([eric.medina@mctx.org](mailto:eric.medina@mctx.org)/281-364-4253) <http://mctxsheriff.org/>

	Township	Village
Calls for Service		1515
Vacation Watch / Checks	742	204
Area Patrols/Building Checks		56
Traffic Contacts	907	129
Burglary of Motor Vehicle	16	0
Burglary of Habitation	6	1 Sterling Ridge Dr.
Arrests	14 PI/7 DWI	7
Robberies		0

- Overall trends for DWI/PI/Narcotics are UP from the previous month.
  - Overall trends for Burglaries (all) and criminal mischief: DOWN from the previous month
  - Sterling Ridge had zero DWI arrests for the month of September.
  - Nine Motor vehicle crashes in Sterling Ridge. The main area of concern is Town Center (36).
  - Reminder to establish a daily 9 PM Routine of closing and locking all doors to homes & cars.
- 3) Guest Speaker: Chief Palmer Buck; The Woodlands Fire Department: Last month (September) there were 814 calls for service in The Woodlands. October is Fire Prevention month as this week marks the anniversary of the Great Chicago Fire. This fire occurred in 1871 burning for 3 days and killed 300 people. Chief Buck stated that most of the fires that have occurred since he started the job have been garage fires. However, nationally the number one cause of home fires is cooking in the kitchen. The best defense against this threat is smoke alarms in every room of the house. Kitchen fires can be prevented by following several simple steps including standing near your pan, not leaving the kitchen and turning the burner off if you leave, watching what you cook, turning pot handles toward the back of the stove and keeping a pan lid or baking sheet nearby. He reminded everyone to have smoke alarms in every bedroom and practice safety procedures, especially in the kitchen. Make sure you are having your chimneys cleaned and inspected before use.
  - 4) Public Comment(s): None
  - 5) Approval of Minutes:
    - a. Minutes from the September 2020 meeting were reviewed by the board.
    - b. Revisions: There was a minor revision to the police report from prior months minutes.
    - c. Having no more revisions to the meeting minutes, Tom Schwarzkopf made a motion to approve (ratify) the minutes from the September 2020 meeting; Eric Fishhaut seconded the motion and the motion passed.
  - 6) Consideration of Appointment to fill vacant SRVA Board Member position. Joe Havrilla has asked to resign from the SRVA board effective immediately following the meeting. He has moved out of

Sterling Ridge. Tom Schwarzkopf made a motion to accept the resignation and Fred Lederman seconded the motion. The motion passed.

7) Township/Village Liaison Report: See attachment for bullet notes.

- a. Update from Dr. Ann Snyder: Director Snyder presented on recent events going on in The Woodlands. She provided updates on what businesses were opening up in September and October. The most important thing is to stay home if you feel sick and consider getting a flu shot this season. The Trick or Treat Trail is still going to happen but will be a drive-through. There will be a Veteran's Day tribute on November 11<sup>th</sup>. Sterling Ridge Park & Ride has not opened back up yet. The environmental services department is going to convert an area near Sterling Ridge Park & Ride to have wildflowers. Positive West Nile cases have been reported in every village. Woodlands Water has started to upgrade the water meters. The Township is opening to the public on October 19<sup>th</sup> and a health screening will be completed prior to entering. The petition for Mitchell Island was discussed.

8) President's Report

- a. Preliminary Budget for 2021: the preliminary budget will probably remain the same as the 2020 budget due to all events being cancelled for 2020. The only changes to the budget should be due to the Artists and Farmers Market.
- b. Holiday Lighting Contest: Next month (November) we will start the planning process with job assignments.
- c. Eric Fishhaute was asked to update the board members names on the Contacts Page on the SRVA website

9) Treasurer's Report:

- a. There were issues with the SRVA Tax status as a 501c3 because the required annual forms were not submitted on time. This revocation is automatic but the steps to regain the tax-exempt status have been fixed. For this reason, Joe recommends hiring a CPA to perform the periodic tax filings. The cost of this service should be around \$150/year. Joe made a motion to hire Troy O'Calahan (CPA) and the board approved the motion unanimously.
- b. The \$2K check presented to Smith Elementary has not been cashed. Robbye Schwarzkopf called the school to investigate. The location of the check is unknown and the school principal recommends we write a new check. In addition, a recommendation to place an expiration date or notice on all future checks written from the SRVA bank account.
- c. Replacement for Joe Havrilla (Treasurer) Rashmi Gupta volunteered to become the Treasurer after the resignation of Joe Havrilla. Nicole Jackson made the motion to nominate Rashmi as the new treasurer and Eric Fishhaut seconded the motion. The motion passed unanimously.
- d. A motion to accept the Treasurer's Report was mad by Tom Schwarzkopf and seconded by Fred Lederman. The motion passed. Joe, you will be missed by the board.

10) Events Chair Report (Robbye Schwarzkopf, Natalia Arjona, Fred Lederman, Lindsay Guier)

- a. SRVA Artists & Farmer's Market – Fred Lederman discussed the various locations for the A&F Market. There are many variables to consider and considerable resistance due to plandemic fears. A location will be decided at the November meeting with plans to open the market in December 2020. Also, a manager is needed to manage the event and run the show.

11) Ad Hoc Committees (Hear report(s) and take necessary action)

- a. Newsletter and Website– Eric Fishhaut – Always looking for input and suggestions.
- b. Facebook – Natalia Arjona – Several people joined the meeting through Facebook. A link to the Food Drive was created and links between Facebook and the SRVA website are needed.
- c. The Woodlands Magazine – Plans to announce the A&F Market in future editions.
- d. Interfaith Food Drive – Oct 19-24 at the REMAX offices. Nicole will send out details.

12) New Business

- a. Tom Schwarzkopf said to expect our November meeting to be hosted virtually on Zoom.

13) The next SRVA meeting will be Thursday, November 5, at 7:00 PM. Tom Schwarzkopf made a motion to adjourn the meeting and Eric Fishhaut seconded the motion. The motion passed.

Meeting adjourned at 8:18 PM

# The Woodlands Township List of Events 2020

## Notes from The Woodlands Township

**Township Board Meeting Schedule:** The Township Board generally holds two regular Board meetings per month. The board takes action on agenda items at all regular meetings. The first meeting of the month is typically held on the third Thursday, the second meeting of the month will be held on the fourth Wednesday, and both regular meetings are scheduled to begin at 6 p.m. All meetings are held in the Board Chambers at the Town Hall. Additional planning sessions will be scheduled as needed. The full meeting schedule is posted online and agendas are posted at least 72 hours in advance of the meeting.

Date	Time	Event	Location
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<b>October 2020</b>			
1 <sup>st</sup> - 4 <sup>th</sup>	All Day	YMCA Dragon Boat Races	Northshore Park Contact YMCA at 281-367-9622
3 <sup>rd</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
3 <sup>rd</sup>	Noon - 3pm	14 <sup>th</sup> Annual Taste of The Village	IS Shopping Center - HEB Contact John Osborne at 281-210-5808
8 <sup>th</sup>		Rock the Row Band: TBA	Contact Parks and Recreation at 281-210-3950
10 <sup>th</sup>	7 - Noon	Memorial Hermann 10 for Texas Race	Northshore Park Contact Parks and Recreation at 281-210-3950
10 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
11 <sup>th</sup>	3 - 6pm	National Night Out Neighborhood Parties	All of The Woodlands Contact Neighborhood Services at 281-210-3800
15 <sup>th</sup>	7-9pm	Rock the Row Band: TBA	Hughes Landing Contact Special Events Dept. at 281-210-3800
17 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
17 <sup>th</sup>	Noon - 3pm	Community Safety Expo	Northshore Park Contact Sue Martin at 281-210-3883
22 <sup>nd</sup>	10:30 - Noon	Safety Day	Christ Church United Methodist Church Contact Sue Martin at 281-210-3883
22 <sup>nd</sup>	7-9pm	Rock the Row Band: TBA	Hughes Landing Contact Special Events Dept. at 281-210-3800
23 <sup>rd</sup>	10:30 - Noon	Safety Day	Christ Church United Methodist Church Contact Sue Martin at 281-210-3883
24 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
24 <sup>th</sup>	10 - Noon	Involvement Day	Sandpebble Neighborhood Contact John Osborne at 281-210-5808
24 <sup>th</sup>	7-9pm	Trick or Treat Trail	Hughes Landing Contact Special Events Dept. at 281-210-3800
24 <sup>th</sup>	10 - 2:30pm	14 <sup>th</sup> Annual BBQ Challenge	Cranebrook Park Contact John Osborne at 281-210-5808
29 <sup>th</sup>	10 - 2:30pm	The Woodlands Township Blood Drive	The Woodlands Township Town Hall Contact Sue Martin at 281-210-3883

29 <sup>th</sup>	7-9pm	Rock the Row Band: TBA	Hughes Landing Contact Special Events Dept. at 281-210-3800
31 <sup>st</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388

Date	Time	Event	Location
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## November 2020

5 <sup>th</sup>	7-9pm	Rock the Row Band: TBA	Hughes Landing Contact Special Events Dept. at 281-210-3800
7 <sup>th</sup>	8 - 2pm	Caregiver's Conference	Christ Church United Methodist Contact Holly Steinke at 281-210-3884
7 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
11 <sup>th</sup>	9:30 - 2:30pm	Wildflower Festival	Rob Fleming Lodge Park Contact Julie Quinn at 281-210-3889
11 <sup>th</sup>	4:30 - 5:30pm	Veteran's Day Tribute	Town Green Park Contact Parks and Recreation at 281-210-3950
12 <sup>th</sup>	7-9pm	Rock the Row Band: TBA	Hughes Landing Contact Special Events Dept. at 281-210-3800
14 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
18 <sup>th</sup>	1:30 - 2:30pm	Identity Theft	South County Library Contact Sue Martin at 281-210-3883
21 <sup>st</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
21 <sup>st</sup>	Various Times	The Ice Rink - Opens	Town Center Contact Special Events Dept at 281-210-3800
21 <sup>st</sup>	3 - 9pm	38 <sup>th</sup> Annual Lighting of the Doves (Volunteers Needed)	Town Green Park Contact Parks and Recreation Dept. at 281-210-3800
26 - 27 <sup>th</sup>	<b>All Day</b>	<b>Thanksgiving Holiday The Woodlands Township &amp; Recreation Centers Closed for Holiday</b>	
28 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388

## December 2020

5 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
12 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
19 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
24 - 25 <sup>th</sup>	<b>All Day</b>	<b>Christmas Holiday The Woodlands Township &amp; Recreation Centers Closed for Holiday</b>	
26 <sup>th</sup>	8 - Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388

**Business Checking**  
...2694

<b>Interest Rate</b>	<b>Interest YTD</b>	<b>Interest 2019</b>	<b>Ledger Balance</b>	<b>Available Balance</b>
0.05%	\$6.20	\$11.28	\$16,670.72	\$16,670.72

Your available balance is equal to the amount of the current balance, plus or minus any pending transactions, and is available for your immediate use. Some items, such as checks, may not be available immediately upon deposit and will not be included in the available balance calculation. Your available balance does not include checks that you may have written that have not been presented to the bank.

**Transactions from August 31, 2020 to September 28, 2020**

<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
SEP 05	MAGUIRE IVR BALA CYNWYD PA CARD PURCHASE	\$300.00		\$16,670.72
SEP 03	EXTRA SPACE 1647 THE WOODLANDS TX CARD PURCHASE	\$55.00		\$16,970.72
SEP 01	8552295506 CONSTANTCONTACT COID0009268834 DIRECT DEBIT	\$47.97		\$17,025.72

Figure 1: Financial Report

Figure 2: Financial Report

Sterling Ridge Village Association					
Financial Statement					
As Of Sep 29, 2020					
woodforest bank					
	Restricted Fund	Unrestricted Fund	Total		
Description	Year To Date	Year To Date	Year To Date	Budget	YTD Actual Vs. Budget
Beginning Balance	(2,226.88)	23,464.96	21,238.08	21,238.08	-
Township Service Fee	-		-	12,500.00	(12,500.00)
Woodlands GREEN		613.00	613.00	600.00	13.00
Event Income-Fishing Derby Sponsor		-	-	400.00	(400.00)
Event Income-BBQ Sponsorship Fees		375.00	375.00	4,500.00	(4,125.00)
Interest		6.20	6.20	10.00	(3.80)
Total Revenue	-	994.20	994.20	18,010.00	(17,015.80)
P.O. Box Rental	-		-	(300.00)	300.00
Web Site & Constant Contact Email Service	(431.73)		(431.73)	(1,000.00)	568.27
Insurance	(2,613.00)		(2,613.00)	(3,000.00)	387.00
Storage Unit Rental	(116.83)		(116.83)	(700.00)	583.17
Events Expense - BBQ	(48.66)		(48.66)	(7,000.00)	6,951.34
Events Expense - Fishing Derby	-		-	(400.00)	400.00
Other Operating Expenses - Restricted	-		-	(100.00)	100.00
Donations & Grants		(4,400.00)	(4,400.00)	(6,000.00)	1,600.00
Other Expenses - Unrestricted		-	-	(100.00)	100.00
Total Expenses	(3,210.22)	(4,400.00)	(7,610.22)	(18,600.00)	10,989.78
Revenue Less Expenses	(3,210.22)	(3,405.80)	(6,616.02)	(590.00)	(6,026.02)
Ending Balance	(5,437.10)	20,059.16	14,622.06	20,648.08	(6,026.02)

9/29/2020

## Township Report: Village of Sterling Ridge October 1, 2020

- Concert in the Park at Northshore Park began Sunday September 13 and continues through 25 October 2020. 5:30-7:30 pm.
- Rock the Row concert series at Hughes Landing begins Thursday, October 8 at 7:00, and continues every Thursday through November 12.
- Parks and Recreation will produce a Trick or Treat Trail Drive Thru event at the Sterling Ridge Park and Ride on October 24, from 2:00 – 6:00.
- There will be a Veteran's Day Tribute at Town Green Park on November 11 from 4:30 to 5:30.
- The Woodlands Express commuter bus program is beginning to increase services to Houston but is not operating from the Sterling Ridge Park and Ride at this time. As passenger rides increase from Sawdust and Research Forest and more businesses reopen in the Central Business District, service will resume from Sterling Ridge.
- The Environmental Services Department is working to convert .25 acres of turf grass to wildflowers and pollinator host plants along with interpretive signage along the east entrance at the Sterling Ridge Park and Ride. This project has a target completion date of the end of the year and is part of the Township's Pollinator program.
- The Drainage Task Force, chaired by Director Bruce Reiser, met September 22 and will meet again on October 27. Meeting Summaries are posted on the Township web site.
- Positive Mosquito samples have been detected for West Nile Virus in all areas of The Woodlands including the Village of Sterling Ridge. There have been 45 reported human cases in Texas, including 4 deaths. Residents are encouraged to take personal protective measures and access the treatment map on the Township website.
- FM2978 Expansion - TxDOT - ongoing – estimated completion Jan 2021 – Project is expanding FM 2978 from 2 lanes to 4 lanes from just south of Dry Creek to FM1488. Project includes replacement of bridge and approaches over Dry Creek.
- Beginning the week of August 24, Woodlands Water began to upgrade approximately 34,000 residential and business water meters within the 10 municipal utility districts (MUDs) served by Woodlands Water. The project, led by contractor Ameresco Inc, will take approximately 18 months to complete. Door hangers will be placed in neighborhoods three to five days before installation crews arrive. Installations will begin in MUD 39, followed by MUDs 1, 7, 67, 60, 47, 46, Metro, 6, and 36. The majority of the Village of Sterling Ridge is in MUD 46. May Valley is in Harris-Montgomery MUD 386 and they are not installing smart meters at this time.
- Neighborhood Watch will host a National Prescription Drug Take-Back Day drop-off location in the front parking lot of Town Hall on October 24 from 10 a.m. to 2 p.m. Drug Enforcement Administration (DEA) will collect unwanted medications at the site for safe disposal by the DEA. The DEA cannot accept liquids, needles or sharps at this event, only pills or patches. Drug Take-Back Day is a free and anonymous service; medications will only be accepted during the event hours and may not be dropped off before or after the event.
- Town Hall and other Township facilities will reopen to the public including hosting village associations, DSC, RDRCs, Advisory Council meetings on October 19. All visitors to Township facilities will have to perform a health screening before entering the facility.
- Howard Hughes Corp has withdrawn the application to the City of Houston Planning Commission for a replat of Mitchell/Sutton Island in East Shore. The replat would change the land plan from 19 lots to 58 lots. The replat would also require approval of an amendment to the ILUD by the DSC. Instead of proceeding with the replat process, HHC will gather more community feedback in the coming weeks before continuing the process.