

Sterling Ridge Village Association

Minutes of Regular Meeting held on Nov 4th, 2021
Offices of RE/MAX, 6620 Woodlands Pkwy, The Woodlands, TX 77382

NAME (Even Year)	PRESENT	ABSENT	NAME (Odd Year)	PRESENT	ABSENT
Thomas Principale		X	Tom Schwarzkopf	X	
Stan Lenox	V		Eric Fishhaut	X	
Lorraine Champion	X		Dedra Ecklund		X
Natalia Arjona	X		Robbye Schwarzkopf	X	
Fred Lederman	X		Mike Wolff	X	
Steven Scannapieco	X		Rashmi Gupta		X
Emily Mowry	X		Nicole Jackson	X	
Guests			Jason Pish	V	
Spencer Curry	X				
Bob Conklin	X				

V=Virtual

STANDARD ITEMS

- 1) Call to order: Tom Schwarzkopf called the meeting to order at 7:00 PM having a quorum of at least 5 Directors and at least 2 Officers present.
- 2) Pledge of Allegiance & Moment of Prayer
- 3) MCSO Police Report for the previous month: Specialist Eric Medina (936) 442-7797, Option 3, Email: eric.medina@mctx.org/281-364-4253) Website: <http://mctxsheriff.org/>

October 2021	Township	Village
Calls for Service	11,206	1,388
Vacation Watch / Checks	788	111
Area Patrols/Building Checks		746/
Traffic Contacts	2,269	230
Burglary of a Motor Vehicle	27	1
Burglary of Habitation	4/1	0/0
Arrests (Felony/Misdemeanors)	231	13/2
Robberies	0	0

- Overall trends for DWI/PI/Narcotics (chemical dependency): down from the previous month.
 - Overall trends for Burglaries & Criminal mischief (behavioral): down from previous month.
 - Sterling Ridge Village had 1 DWI arrests for the month of October 2021.
 - There were 13 Motor vehicle crashes in Sterling Ridge, (1-major, 12-minor)
 - Reminder: establish a daily 9 PM Routine of closing and locking all doors to homes & cars.
- 4) Guest Speaker(s): (Please limit your presentation to 5 minutes or less)
 - a. Teri MacArthur: Environmental Education Specialist; The Woodlands Township has many environmental programs designed to improve the environment. Currently, they are preparing for the 3R-Bazaar to bring unique items to a drive-through turn-in. The Bazaar will be held on November 13 at 8:00 am at The Woodlands High School.
 - 5) Public Comment: Dr. Shelley Sekula Gibbs spoke to the board
 - 6) Township/Village Liaison Report(s): John Osborne
 - a. Update from The Woodlands Township Liaison Representative (John Osborne)
 - 7) Board Appointments: Consideration of Appointment to fill or vacate SRVA Board Member positions. Appointments will fill vacancies and serve out the balance of the term of appointment by the Board.

REGULAR AGENDA

- 8) Secretary's Report: Receive, consider and act upon the monthly report.
 - a. Minutes from the October 2021 meeting; review and approve.
- 9) Treasurer's Report: Receive, consider and act upon the monthly report.
 - a. Received pledges of \$6200 for the BBQ and so far \$6,050 has been collected. \$300 Walked away due to the vendors barred from selling their products in Township parks.

- b. Financial Statement: Notice the Line item adjustment for the suspension/termination of the A&FM
- c. Financial Statement: The expense budget for the BBQ was raised to \$8,000 and the final accounting for the BBQ: Bottom Line: Over budget by \$2,475.95
- d. Tom Schwarzkopf presented the proposed Annual budget for 2022. The new budget has significant changes from the 2021 budget.

10) Events Chair Report:

- a. SRVA BBQ and Kids Challenge
 - i. Results: Ribs-French Oaks, P-Pork-Degas Park, Beans-Player Point, Brisket-French Oaks, President's Award-Player Point
 - ii. A Thank You letter was written by Tom Schwarzkopf to Sue. Also, flowers sent.
 - iii. Letter to Interact Kids / Academic Sponsors written and sent by Robbye Schwarzkopf
 - iv. A Thank You Letter to sponsors was written and sent by Tom Schwarzkopf
 - v. Suggestions for improvement (attached) written by Tom Schwarzkopf
 - vi. Send all your photos to Eric or Tom (homework: everyone)

11) Ad Hoc Committee Reports:

- a. Receive and consider Report on Newsletter & Website – Eric Fishhaut
- b. Receive and consider Report on Facebook & Instagram – Natalia Arjona
- c. Receive and consider Report on The Woodlands Magazine – Thomas Principale was not present
- d. Receive report from Parks & Rec. Advisory Council. – Tom Schwarzkopf
- e. Receive report from the Law Enforcement Advisory Council. – (Attached) Stan Lennox

12) President's Report: Receive, consider and act upon the monthly report. (Tom Schwarzkopf)

- a. Tom updated the board on an updated Tax status: Federal & State Tax-Exempt status is up to date.
- b. Tom Schwarzkopf and Sue Young met with Parks & Rec concerning Cranebrook Park, Vendors at BBQ, unable to sell products due to Township policy. The no-selling policy has been reversed.

FUTURE AGENDA / ANNOUNCEMENTS

13) New Business:

- a. Steven Scannapieco was voted into the SRVA Officer position of Treasurer by unanimous vote.
- b. Holiday Lighting Contest: hosted by TW Township and conducted by each village. First round: find the five best by each judge, second round: choose best 5 overall, final round: pick the winners. The lighting contest will begin December 8th. Final night is December 19. Awards December 20th.
- c. The SRVA Board voted unanimously to place a SRVA website sponsorship logo for The Zoo Health Club.
- d. Emily Mowry was unanimously voted to the Ad Hoc Woodlands Green Committee.
- e. Lorrain Champion volunteered for the 3R Bazaar Drive-Through, Saturday 13 November 2021, TWHS.
- f. Tom reminded the board of the upcoming SRVA Board elections on Saturday, February 19th, 2022. The even-year board members are up for re-election. I need to know who plans to run and if you know that you will not run. Sign-up period will begin January 3rd, 2022 and run through January 21st, 2022.
- g. Tom and Robbye Schwarzkopf invited the SRVA Board to a Holiday Dinner on Thursday, 2 December, at 46 N. Wyckham Cir. The party will begin at 6:30 pm.

14) Consideration of agenda items for the January 6th, meeting. There is no meeting scheduled in December.

- a. The SRVA Scholarship distribution, selection and award schedule will be discussed.
- b. Discussion on SRVA Farmers Market schedule for 2022.
- c. Appointment of Lorrain Champion to Parks & Rec. Advisory Council.

15) Closing Remarks and Announcements:

- a. Homework assignments:
 - i. Eric: Water Wise Challenge: Put QR code in every newsletter Oct 15th until April 15th.
 - ii. Eric: Aging in Place The Woodlands: web-link in newsletter for older SR residents.
 - iii. Eric: Clean up Sponsor List on website and modernize the pictures
 - iv. Everyone: Enter the Water Wise Challenge:
<https://environmentalservicesdepartment.wufoo.com/forms/zu8w74q038edfm/>
- b. The next SRVA meeting will be Thursday, Jan 6th, at 7:00 PM. Tom Schwarzkopf made a motion to adjourn the meeting and Emily Mowry seconded the motion. The motion passed.

16) Meeting adjourned at 8:14 PM

Sterling Ridge Village Association					
Financial Statement					
	As of:	November 2, 2021	10:24 AM		
Woodforest Bank					
	Restricted Fund	Unrestricted Fund	Total		
Description	Year To Date	Year To Date	Year To Date	Budget	YTD Actual Vs. Budget
Beginning Balance	(6,564.17)	20,061.87	13,497.70	13,497.70	0.00
Township Service Fee	25,000.00		25,000.00	12,500.00	12,500.00
Artisan's & Farmer's Market		3,750.45	3,750.45	6,000.00	(2,249.55)
Woodlands GREEN		700.00	700.00	600.00	100.00
Event Income-Fishing Derby Sponsor		500.00	500.00	400.00	100.00
Event Income-BBQ Sponsorship Fees		5,050.00	5,050.00	4,500.00	550.00
Interest		10.63	10.63	10.00	0.63
Total Revenue	25,000.00	10,011.08	35,011.08	24,010.00	11,001.08
P.O. Box Rental	(358.00)		(358.00)	(360.00)	2.00
Web Site, Constant Contact, Zoom Service	(640.10)		(640.10)	(880.00)	239.90
Insurance	(1,545.50)		(1,545.50)	(3,000.00)	1,454.50
Storage Unit Rental	(660.00)		(660.00)	(800.00)	140.00
Events Expense - BBQ	(10,475.95)		(10,475.95)	(8,000.00)	(2,475.95)
Events Expense - Artisan's & Farmers Mkt	(1,372.08)		(1,372.08)	(1,510.00)	137.92
Events Expense - Fishing Derby	(325.48)		(325.48)	(300.00)	(25.48)
Other Operating Expenses - Restricted	(348.05)		(348.05)	(100.00)	(248.05)
Advertising	(50.00)		(50.00)	(560.00)	510.00
Donations & Grants		(6,600.00)	(6,600.00)	(6,600.00)	0.00
Total Expenses	(15,775.16)	(6,600.00)	(22,375.16)	(22,110.00)	(265.16)
Revenue Less Expenses	\$9,224.84	\$3,411.08	\$12,635.92	1,900.00	\$10,735.92
Ending Balance	\$2,660.67	\$23,472.95	\$26,133.62	\$15,397.70	\$10,735.92
			Certified to be accurate as of the date above:	TJS	

Sterling Ridge Village Association

Budget - 2022 (Tentative)

Description	Restricted		Total Budget	Change from 2021 Budget	Current Status as of Today
	(Township Funding)	Unrestricted			
Township Service Fee	12,500.00		12,500.00		
Woodlands GREEN		800.00	800.00	\$200.00	\$ 700.00
Event Income-Fishing Derby Sponsor		650.00	650.00	\$150.00	\$ 500.00
Event Income-Artisans & Farmers Market		0.00	0.00	NC	
Event Income-BBQ Sponsorship Fees		5,500.00	5,500.00	\$1,000.00	\$ 5,050.00
Interest		11.00	11.00	NC	\$ 11.00
Total Revenue	12,500.00	6,961.00	19,461.00	\$1,350.00	
P.O. Box Annual Rental	(358.00)		(358.00)	NC	\$ 358.00
Web Site / Email / Zoom Service	(220.00)		(220.00)	(\$410.00)	\$ 640.00
Insurance	(2,800.00)		(2,800.00)	(\$200.00)	\$ 1,545.00
Storage Unit Rental	(792.00)		(792.00)	NC	\$ 792.00
Events-BBQ	(8,500.00)		(8,500.00)	\$500.00	\$ 10,475.00
Events-Artisans & Farmers Market	0.00		0.00	\$0.00	
Events - Fishing Derby	(200.00)		(200.00)	-\$100.00	\$ 325.00
Advertising / Marketing	(100.00)		(100.00)	-\$460.00	\$ 50.00
Other Operating Expenses - Restricted	(491.00)		(491.00)	\$391.00	\$ 348.00
Donations / PTO's & Scholarships		(6,000.00)	(6,000.00)	-\$600.00	\$ 6,600.00
Total Expenses	(13,461.00)	(6,000.00)	(19,461.00)	-\$879.00	
Revenue Less Expenses	(961.00)	961.00	0.00		

1. Income: Woodlands GREEN: Increased \$100 above what we've earned so far this year
2. Income: Fishing Derby Sponsor: Increased \$150, hopefully we can get more sporting goods stores to participate.
3. Income: Artisan's & Farmers Market: Removed \$6000
4. Income: BBQ Sponsorship Fees: Increased \$1000
5. Expenses: Tighten up the expenses for more accurate accounting
6. Expenses: I took off Constant Contact but added Zoom
7. BBQ Expenses: increased this \$2000 to adjust for inflation. This figure is \$2000 short of actual expenses in 2021