

Sterling Ridge Village Association

Minutes of Regular Meeting held on November 05, 2020
Offices of RE/MAX, 6620 Woodlands Pkwy, The Woodlands, TX 77382

NAME (Even Year)	PRESENT	ABSENT	NAME (Odd Year)	PRESENT	ABSENT
Patrick Graham		X	Tom Schwarzkopf	I	
Jeff Conn		X	Eric Fishhaut	I	
Ivan Arjona		X	Dedra Ecklund	V	
Steve DiGerlando	V		Robbye Schwarzkopf	I	
Fred Lederman	I		Stan Lenox	V	
Natalia Arjona	I		Rashmi Gupta	I	
Vacancy			Nicole Jackson		X
			Lindsay Guier		X

I = In-person; V=Virtual; and X = Absent

Meeting Minutes:

- 1) Meeting called to order by Tom Schwarzkopf at 7:08 PM.
- 2) Police Report for the previous month: Specialist Eric Medina (936) 442-7797, Option 3 (eric.medina@mctx.org/[281-364-4253](http://mctxsheriff.org/)) <http://mctxsheriff.org/>

	Township	Village
Calls for Service	10,265	1,009
Vacation Watch / Checks	335	42
Area Patrols/Building Checks		544
Traffic Contacts	1,663	150
Burglary of Motor Vehicle	19	0
Burglary of Habitation	8	2
Arrests	216	0
Robberies		0

- Overall trends for DWI/PI/Narcotics: Public Intoxication decreased, while DWI and Narcotics increased slightly from the previous month.
 - Overall trends for Burglaries (all) and criminal mischief: Burglary of Building, Habitat, and Vehicles increased from the previous month and Criminal Mischief decreased.
 - Sterling Ridge had 1 DWI arrests for the month of October.
 - 13 Motor vehicle crashes in Sterling Ridge. The area of concern is FM 2978 due to the roadway construction.
 - Reminder to establish a daily 9 PM Routine of closing and locking all doors to homes & cars.
 - The Montgomery County Sherriff's Department is putting together a program for autism. A home/auto sticker that allows officers to know that that person in the car or home has autistic characteristics. Officers will be trained in this program. This will be included in the Smart 911 app. There was discussion about a psychologist that gave a presentation on suicide prevention.
- 3) Guest Speaker: We did not have any guest speakers.
 - 4) Public Comment(s): None planned at this time
 - 5) Approval of Minutes:
 - a. Minutes from October 2020 meeting were reviewed by the board.
 - b. Revisions: There were no revisions to the October minutes.
 - c. There was little discussion on the minutes. Having no unresolved revisions to the meeting minutes, Tom Schwarzkopf made a motion to approve (ratify) the minutes from the October 2020 meeting; Fred Lederman seconded the motion. The motion passed.
 - 6) Consideration of Appointment to fill vacant SRVA Board Member position (if needed): None needed
 - 7) Township/Village Liaison Report:
 - a. Tom reviewed the report from Dr. Snyder. The Woodlands event calendar will be included with the minutes which extends through January 2021.
 - 8) President's Report
 - a. Preliminary Budget for 2021 (See attached 2021 Budget). Tom Schwarzkopf reviewed the

budget for 2021. This is the same as the 2020 budget. The Board, however, is planning a Farmer's Market next year, which will be budgeted closer to the event. There was an increase in the storage unit fee by \$11/month. A question from Stan Lenox was discussed on the financial effects of the COVID-19 pandemic. Tom Schwarzkopf discussed the two events the Village has every year and The Woodlands Township provides \$12,500 to SRVA for restricted use. The Board will review and approve an updated 2021 budget at the January 2021 meeting.

- b. Holiday Lighting Contest is hosted by The Woodlands Township and conducted by each Village. Tom Schwarzkopf passed around a sign-up sheet for judges. There are three rounds. The first round is to find the five best in each section, the second round is to narrow it down to 5 houses, and the final round is to pick the winner. The lighting contest will begin December 10th.
- c. Upcoming SRVA Board elections on February 21st, 2021. The odd year board members are up for re-election. Discussion on the process of running and who is planning on running occurred. The sign-up period will begin December 31st, 2020 and run through January 21st, 2021.
- d. TWT/SRVA Service Agreement for 2020 has been submitted by Tom Schwarzkopf
- e. SRVA Holiday Party. The Board discussed having a December holiday party, which will not occur because of COVID-19.
- f. Submit by the 15th article for The Woodlands magazine for January. Tom will send information on the A&FM to Steve who will prepare the article for the January issue.

9) Treasurer's Report: Rashmi Gupta

- a. Rashmi Gupta presented an overview of the SRVA financial situation (See two attachments). Tom Schwarzkopf discussed the sponsorships that did not occur this year. Woodforest Bank gave a sponsorship last January for the BBQ and Tom will ask if they want to roll it over to next year. SRVA has \$4,900 less in revenue this year because of cancellations due to the COVID-19 pandemic. Discussion occurred on the steps to change the bank signatories. A Motion to approve the Treasurer's Report was made by Tom Schwarzkopf and seconded by Fred Lederman. The Motion passed.
- b. Approve Budget Amendments (as needed). There were no budget amendments.

10) Events Chair Report (Robbye Schwarzkopf, Natalia Arjona, Fred Lederman, Lindsay Guier)

- a. SRVA Farmer's Market – Fred gave an update on the status of the Farmer's Market. The YMCA, the Library and the Kroger Shopping Center were not agreeable to hosting the Farmer's Market. There were two shopping centers that agreed to locate a Farmer's Market, which were the Gringo's and Dairy Queen Shopping Centers. The Board members chose the Dairy Queen location after hearing the pro's and the cons of each. A start date in December was discussed but January was selected for a soft start. The Board discussed utilizing EW Media for management. Tom and Robbye Schwarzkopf abstained from the discussion due to a personal connection to the vendor. Rashmi Gupta made a motion to hire EW Media; Natalia Arjona seconded the motion. The motion passed (5 votes passed the Motion).
- b. Insurance. Due to the cancellation of events, it was requested from the insurance agent to provide a discount on the insurance which was denied. Fred Lederman is going to investigate other insurance options.

11) Ad Hoc Committees

- a. Newsletter & Website – Eric Fishhaut – Nothing to report
- b. Facebook – Natalia Arjona – Nothing new to report
- c. The Woodlands Magazine – Steve DiGerlando will submit the January article.
- d. Interfaith Food Drive – The Food Drive went ok. The lessons learned included increased advertisement and promotion the next time.
- e. Lighting Competition – Natalia Arjona is the Team Captain, Rashmi Gupta is Area 1 judge, Steve DiGerlando is Area 2 Judge, Eric Fishhaut is Area 3 Judge, Fred Lederman is Area 4 Judge, Tom and Robbye Schwarzkopf are the Area 5 Judges. Round 1 starts on December 10th and lasts five days.

12) New Business

- a. No new business. There will not be a meeting in December 2020.

13) The next SRVA meeting will be Thursday, January 7th, at 7:00 PM. Tom Schwarzkopf made a motion to adjourn the meeting and Eric Fishhaut seconded the motion. The motion passed.

Meeting adjourned at 9:00 PM

**Sterling Ridge Village Association
Budget - 2021**

Description	Restricted (Township)		Total Budget
	Funding	Unrestricted	
Township Service Fee	12,500.00		12,500.00
Woodlands 618-FN		600.00	600.00
Event Income Fishing Derby Sponsor		400.00	400.00
Event Income-88Q Sponsorship Fees		4,500.00	4,500.00
Interest		10.00	10.00
Total Revenue	12,500.00	5,510.00	18,010.00
P.O. Box Annual Rental	(300.00)		(300.00)
Web Site & Constant Contact Email Service	(1,000.00)		(1,000.00)
Insurance	(3,000.00)		(3,000.00)
Storage Unit Annual Rental	(700.00)		(700.00)
Events BBQ	(7,000.00)		(7,000.00)
Events - Fishing Derby	(400.00)		(400.00)
Advertising Material	-		-
Other Operating Expenses - Restricted	(100.00)		(100.00)
Donations PTQ and High School Graduation Lock In		16,000.00	(6,000.00)
Other Expenses - Unrestricted		(100.00)	(100.00)
Total Expenses	(12,500.00)	16,300.00	(18,600.00)
Revenue Less Expenses		(500.00)	(500.00)

Sterling Ridge Village Association						
Financial Statement						
As Of Nov 05, 2020						
Woodforest Bank						
Description	Restricted Fund	Unrestricted Fund	Total	Budget	YTD Actual	Vs. Budget
Year To Date	Year To Date	Year To Date	Year To Date			
Beginning Balance	(2,226.88)	23,464.56	21,238.08	21,238.08	-	-
Township Service Fee	-	-	-	12,500.00		(12,500.00)
Woodlands GREEN	-	613.00	613.00	600.00		13.00
Event Income Fishing Derby Sponsor	-	-	-	400.00		(400.00)
Event Income-BBQ Sponsorship Fees	-	375.00	375.00	4,500.00		(4,125.00)
Net Test	-	7.59	7.59	10.00		(2.41)
Total Revenue	-	995.59	995.59	18,010.00		(17,014.41)
P.O. Box Rental	-	-	-	(300.00)	PAID IN DEC	300.00
Web Site & Constant Contact Email Service	(527.67)	-	(527.67)	(1,000.00)		472.33
Insurance	(2,613.00)	-	(2,613.00)	(3,000.00)		387.00
Storage Unit Rental	(237.83)	-	(237.83)	(700.00)	800	462.17
Events Expense - BBQ	(48.66)	-	(48.66)	(7,000.00)		6,951.34
Events Expense - Fishing Derby	-	-	-	(400.00)		400.00
Other Operating Expenses - Restricted	-	-	-	(100.00)		100.00
Donations & Grants	-	14,400.00	(4,400.00)	(6,000.00)		1,600.00
Other Expenses - Unrestricted	-	-	-	(100.00)		100.00
Total Expenses	(3,427.16)	(4,400.00)	(7,827.16)	(18,600.00)		10,772.84
Revenue Less Expenses	(3,427.16)	(3,404.41)	(5,831.57)	(590.00)		(6,241.57)
Ending Balance	(5,654.04)	20,060.55	14,406.51	20,648.08		(6,241.57)

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Business Checking ...2694

Interest Rate	Interest YTD	Interest 2019	Ledger Balance	Available Balance
0.05%	\$7.50	\$11.28	\$16,444.17	\$16,444.17

Your available balance is equal to the amount of the current balance, plus or minus any pending transactions, and is available for your immediate use. Some items, such as checks, may not be available immediately upon deposit and will not be included in the available balance calculation. Your available balance does not include checks that you may have written that have not been presented to the bank.

Transactions from August 31, 2020 to November 4, 2020

Date	Description	Debit	Credit	Balance
NOV 03	EXTRA SPACE 1647 THE WOODLANDS TX CARD PURCHASE	\$66.00		\$16,444.17
NOV 02	8552285506 CONSTANT CONTACT COID0009268834 DIRECT DEBIT	\$47.97		\$16,510.17
October 2020				
OCT 31	INTEREST PAID		\$0.70	\$16,558.14
OCT 03	EXTRA SPACE 1647 THE WOODLANDS TX CARD PURCHASE	\$66.00		\$16,557.44
OCT 02	8552285506 CONSTANT CONTACT COID0009268834 DIRECT DEBIT	\$47.97		\$16,523.44
September 2020				
SEP 30	INTEREST PAID		\$0.68	\$16,571.41
SEP 05	MAGUIRE IVR BALANCE CYNWFD PA CARD PURCHASE	\$300.00		\$16,570.72
SEP 03	EXTRA SPACE 1647 THE WOODLANDS TX CARD PURCHASE	\$55.00		\$15,970.72
SEP 01	8552285506 CONSTANT CONTACT COID0009268834 DIRECT DEBIT	\$77.07		\$17,025.72

The Woodlands Township List of Events 2020

Notes from The Woodlands Township

Township Board Meeting Schedule: The Township Board generally holds two regular Board meetings per month. The board takes action on agenda items at all regular meetings. The first meeting of the month is typically held on the third Thursday, the second meeting of the month will be held on the fourth Wednesday, and both regular meetings are scheduled to begin at 6 p.m. All meetings are held in the Board Chambers at the Town Hall. Additional planning sessions will be scheduled as needed. The full meeting schedule is posted online and agendas are posted at least 72 hours in advance of the meeting.

Revised 11/02/2020

Date	Time	Event	Location
November 2020			
5 th	7-9pm	Rock the Row Band: OMG	Hughes Landing Contact Special Events Dept. at 281-210-3800
6 th	6:30 – 8:30pm	Family Bingo Night – All Ages	Recreation Center at Rob Fleming Park Contact Rec.Center at 281-210-7348
7 th	8 – 2pm	Caregiver's Conference	Christ Church United Methodist Contact Holly Steinke at 281-210-3884
7 th	8 – Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
7 th	9-Noon	Rainwater Harvesting Workshop	Online Contact Environmental Services at 281-210-3900
11 th	9:30 – 2:30pm	Wildflower Festival	Rob Fleming Lodge Park Contact Julie Quinn at 281-210-3889
11 th	4:30 – 5:30pm	Veteran's Day Tribute	Town Green Park Contact Parks and Recreation at 281-210-3950
12 th	6:30 – 7:30pm	Walk in The Woods Nature Series Topic: Friends of Texas Wildlife	Online Contact Environmental Services at 281-210-3900
12 th	7-9pm	Rock the Row Band: Designated Driver	Hughes Landing Contact Special Events Dept. at 281-210-3800
13 th	7:45pm	Gorilla Hole – 5 th & 6 th Graders	Recreation Center at Bear Branch Contact Recreation Center at 281-210-3950
14 th	Opening Day	The Ice Rink	Intersection of Six Pines @ Lake Robbins Visit www.thewoodlandsicerink.com for more info.
14 th	8 – Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
14 th	9 – Noon	3R Bazaar – Recycling Drive Through	Parks, Recreation & Environmental Services Facility Contact Environmental Services at 281-210-3990
14 th – 15 th		Creekside Campout	The Recreation Center at Rob Fleming Park Contact Recreation Center at 281-210-7348
18 th	1:30 – 2:30pm	Identity Theft	South County Library Contact Sue Martin at 281-210-3883
21 st	8 – Noon	Farmer's Market	Grogan's Mill Shopping Center Contact 713-419-3388
21 st	Various Times	The Ice Rink – Opens	Town Center Contact Special Events Dept at 281-210-3800